



GENERAL INFORMATION STANDS

FLOORPLAN:

The plan is subject to change, the organisation can still alter the place of the stands.

SET-UP:

Set up of the stand is possible during the following times:

Wednesday November 8th 2023

Thursday November 9th 2023

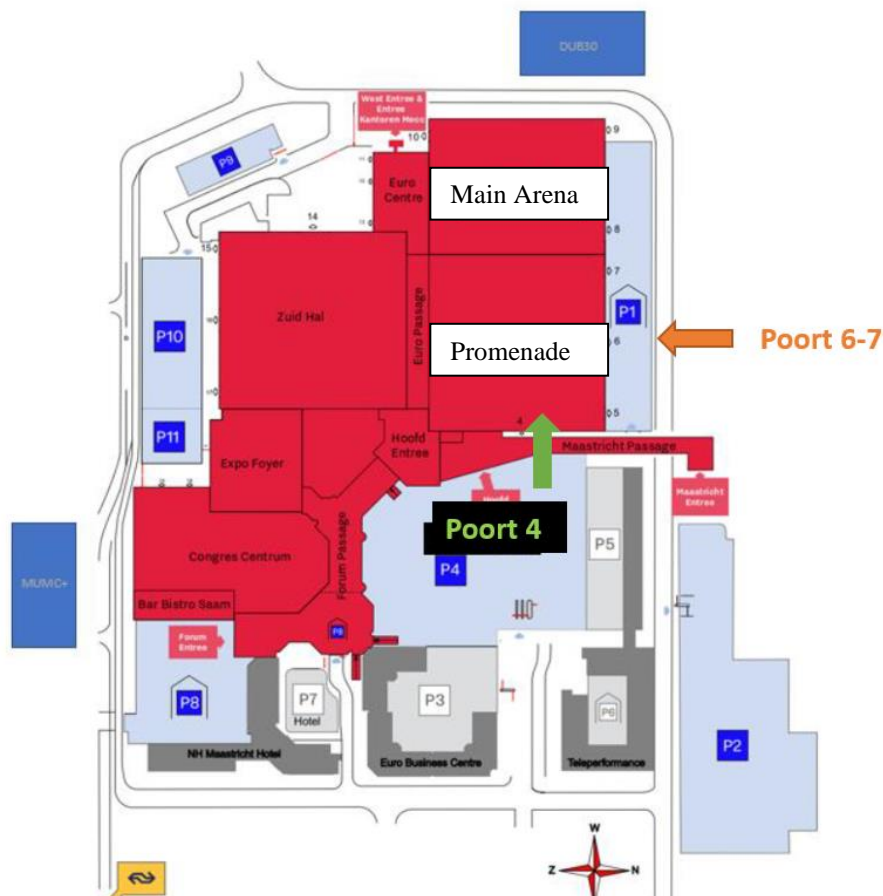
It is **NOT** allowed to unload the car inside near the stand. During building days there are no exhibitors passes required.

Unloading

During the set up you can unload through gate (Poort) 4, 6 and 7.

Gate 6 & 7 are reachable from the parking garage P1. Please follow the adres Paul-Henri Spaaklaan Maastricht. At the long side of the garage is an open gate with a sign Gate 6 & 7 through which you can enter.

For unloading at gate 4 please follow the signs P4. This parking lot is only during setup available.





OPENING HOURS*:

Friday November 10 th 2023	from 09.00 hrs. till 23.30 hrs.
Saturday November 11 th 2023	from 08.00 hrs. till 23.30 hrs.
Sunday November 12 th 2023	from 08.00 hrs. till 18.00 hrs.

** Opening hours are subject to change*

All exhibitors are obligated to have their stand open and staffed during the opening hours. The opening hours are matched to the program times. If the program changes or expires, opening hours change automatically. After the program there will be entertainment in the promenade. We advise you at departure to close the stand carefully and to store any valuable items carefully or take them with you.

DISMANTELING:

- Sunday November 12th 2023 from approx. **1,5 hrs. after the program has finished** until 23.00 hrs.

If the program expires, the dismantling time will change automatically alongside the program times.

Everyone is obliged to deposit waste in the designated containers. Any residual materials such as stand construction, waste and / or equipment will be removed from account holder's account.

EXHIBITOR PASSES:

Exhibitor passes will be handed out during the set-up of the stand. During the set-up and dismantling you don't need exhibitor passes to enter the MECC. The exhibitor passes give you access to the event from Friday November 10th till Sunday November 12th 2023. Every exhibitor receives **4 access bands (2 passé partouts and 2 bands per day)- and two parking passes**. If you have changing staff members in de the stand you can put the entry tickets and parking tickets at the sponsorship reception which will be at the entrée of the MECC. For extra cars you can buy a parking ticket in het entrée lobby of the MECC or order a subscription at the service desk of the MECC.

FREE VISITOR'S TICKETS:

Every exhibitor has the right, depending of the size of the stand, on a couple of free entry tickets for Friday evening November 10th. You will receive these tickets after reservation by email.



STAND POLICY:

The organisation of Jumping Indoor Maastricht strives to give the promenade an exclusive appearance. We count on your full cooperation to achieve this and we will monitor all stands during set-up and the event.

- Please make sure the invoice is paid before the exhibit space and facilities are assigned to you.
- Jumping Indoor Maastricht will keep at all times the right to change or remove the appearance of your stand at your own costs to the ambiance of the event.
- The organisation cannot be held responsible for theft or other damage to your stand and/or equipment.
- It is not allowed to rent your stand to a third party. If you will share your stand with another company, we ask you to discuss this first with the organisation. The organisation keeps at all times the right to refuse or remove a company.
- The floor plan is subject to change. The organisation keeps at all times the right to make changes in the floor plan.
- By cancellation of the stand after October 24th or in case of “no show” the organisation will charge 100% of the invoice to you.
- Corner stands need to have at least one closed wall at the back and at least one closed sidewall. It is not allowed to close the side of the walkway.
- A stand in between two other stands need to have a closed wall at the back and two closed sides.
- Island stand need to have four open sides.
- Stand need to have a minimal height of 2.50 meter. If the walls are higher than 2,75 meter it is obligated to finish the back properly.
- It is not obligated to set up your stand and/or equipment outside the for you reserved surface. If this happens, all the items will be removed immediately.
- It is not allowed to use straw, hay, shavings and/or other burnable material in and/or around the stand.
- It is not allowed to play music and/or cause noise disturbance.
- It is not allowed to place market stalls as stand.
- It is not allowed to close the fire hoses. These need to be accessible at all times.
- As exhibitor you are free to hand out flyers. It is not allowed to hand out flyers outside your stand and/or on the parking place.
- **Dogs are not allowed at JIM 2023**

SMOKING POLICY:

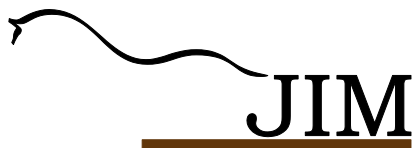
The MECC is a smoke free accommodation, also applicable for the stand. The organization and the MECC are not liable in case of violation. Any fines received are passed on to the causator.

SECURITY / ISCURANCE:

In the MECC will be security present. Despite the presence of surveillance, we strongly advise you to store your precious items safely after closing and to close your stand carefully at the moment you leave it. You are responsible for your stand and everything in it. The organisation of Jumping Indoor Maastricht has no insurance for the stands. We advise you to have your own insurance. The organisation cannot be held responsible for theft and/or other damage to your stand and/or equipment. If you have your own security in the stand, please inform the organisation by email: stands@v2-facility.nl.

CARPET:

The entire promenade will be provided with carpet. In the walkways is cachmir carpet. In the stands is dark grey carpet. The carpet is placed before the building of the stands.

**LIGHTING:**

The lighting in the hall is mostly off, we advise you to provide lighting in your stand so that your products are better reflected. Electricity and lighting are not standard included in the stand; this is written on the confirmation.

ELECTRICITY:

The MECC can provide electricity in your stand. For applications during building and the event itself are extra additional costs charged. **You need to bring your own extension cords.**

STAND BUILD:

Every stand needs to have stand walls. If you don't have your own walls V2 Facility can help you. Please keep in mind that the construction placed by V2 Facility will be dismantled on Sunday November 12th.

GARBAGE:

Every exhibitor is obligated during set-up, the event and dismantling to dispose waste and garbage at the intended containers.

SERVICE ADDRESSES**ORGANISATION**

JIM Limburg BV
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6221 KX Maastricht
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ACCOMMODATION & ELECTRICITY

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ORGANISATION PROMENADE

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